



Minutes of Voluntary Sector Partnership Moray Board Meeting 28th January 2010

Present: Eileen Bush MVSOC(Chair), Helen Milnes VCM, (Minutes), Donna Breen Wastewatchers, Alastair Kennedy Joint Community Council, Paul Johnson Action for Children, Sandra Dow Moray CAB, Jim Hart MFCHA, Kay Griffin The Fochaberian, Franziska Smith from Highlands & Islands Enterprise

Apologies: Anita Milne Moray Forum, Angela Hinchliffe VCM, Rod Lovie, REAP

Minute	Discussion	Action
1.	<p><u>Welcome, Apologies</u></p> <p>Eileen welcomed everyone to the meeting and the Apologies were noted.</p>	
2.	<p><u>Minutes of the Steering group – 10th December 2009</u> Agreed Action points identified in the minutes had been completed</p> <p><u>Notes from the Working Group Meeting – 21st December 2009</u> Agreed Action points identified in the notes have in the main been completed. However it was noted that a number of actions are related to the Launch and will be addressed at a further meeting of the Working Group. A substantial piece of work around setting up a Healthier group focus meeting has been deferred.</p>	
3.	<p><u>Matters Arising are only from the Steering Group minutes as those from the Working Group notes were covered by other agenda items.</u></p> <p><i>03/12/09 Voluntary Sector Representation on the CPP themed groups</i></p> <p>Eileen reported that Bridget Mustard will be presenting a paper to the Community Planning Board at the beginning of March in which she will be requesting representation from the third sector on the CPP theme groups. It has always been envisaged that the VSPM theme group facilitators would take up these places.</p> <p>At this point Eileen reported that Ali McIvor from Moray Anchor projects would no longer be able to be part of VSPM due to changing work circumstances. Consequently we now have a vacancy for the facilitator of the Healthier theme group. Jim also mentioned that he has resigned as Secretary of Archiestown Village hall and this may affect his position on the VSPM Board in the future. However, it was agreed that until there is clarification on this Jim will remain on the Board.</p> <p>The following people were identified as theme group facilitators:</p>	

	<p>Smarter – Paul Johnson Safer/Stronger – Jim Hart Community Engagement – Kay Griffin</p> <p>Facilitators have yet to be identified for the Greener and Wealthier theme groups – Donna to speak to Rod Lovie</p> <p>Eileen will speak to April Charlesworth from Turning Point re facilitating the Healthier group.</p> <p>This lead to a discussion about the need for clarity about the facilitator’s role in the light of the expectations that the CPP will have. It was agreed to hold a meeting for the facilitators to look at a developing a communication strategy. This will be held at VCM on Wednesday 17th Feb at 5pm. Helen to also attend. Following this meeting Helen will draft and circulate a communication strategy.</p> <p>It was agreed that Eileen ask Dawn to circulate all Board members and facilitators with the database of community groups. This will assist the facilitators in identifying possible theme group members.</p> <p><i>09/12/09 Representatives from the Youth Council on the VSPM Board</i></p> <p>Helen reported that Angela Hinchliffe has met with two members from the Youth Council who are happy to come on board as youth representatives. Helen to check that the time of the meetings is convenient for them and that there are no other barriers to their attending that need to be overcome.</p>	<p>DB</p> <p>EB</p> <p>HM</p> <p>EB</p> <p>HM</p>
4.	<p><u>Review of Guidelines, Protocols, Roles and Remits.</u></p>	
	<p>The Terms of Reference document was circulated. Helen asked for any further comments to go to her. She will update as necessary and circulate. The document will be discussed, initially, at the Facilitators meeting 17th Feb.</p>	<p>All / HM</p>
5.	<p><u>The Launch</u></p>	
	<p>Funding. Possible sources of funding for the launch were discussed. Franziska Smith from HIE will research any possibilities that she can find for us.</p>	<p>FS</p>
	<p>It was agreed, after some discussion, that the working group needed to meet sometime in February as there is still a lot to be done for the Launch. Points for the working group:</p>	
	<ul style="list-style-type: none"> • It was noted that we will need to consider ways of evaluating the success of the day. • Helen to produce a draft budget for the Launch for the working group • Eileen to approach Bridget Mustard re CPP rep for the question / answer panel. 	<p>HM</p> <p>EB</p>

6.	<p><u>Funding for VSPM</u></p> <p>It was agreed by all that we will need to produce a funding strategy for VSPM as a priority once the Launch is over. The possibility of LEADER funding was discussed; Franziska Smith said that there may be monies available that we could tap into for capacity building; Eileen (and other members of LAG) to research this one.</p> <p>After some discussion it was agreed that Eileen and Donna approach Moray Council to make an informal request for funding for the VSPM.</p>	<p>EB</p> <p>DB/EB</p>
7.	<p><u>AOCB</u></p> <p>Elgin Hub: Eileen outlined the background to this and went on to state that there now appears to be a real interest in developing a voluntary/third sector hub or multi agency building project. MVSO will coordinate the process but essentially all the groups involved in the project have agreed to commit time and energy to practical tasks such as minute taking, providing meeting venues etc. This is likely to be a long term venture but is the kind of voluntary sector / third sector project that VSPM would want to be involved with or even host in the future.</p>	
8.	<p><u>Date of Next Meeting</u></p> <p>The next meeting of the VSPM Board will be:</p> <p>Monday 15th March 2010 at 2pm at VCM</p> <p>The next meeting of the Launch Working group:</p> <p>Wednesday 17th February at 2pm at VCM</p> <p>The Facilitators meeting is:</p> <p>Wednesday 17th February at 5pm at VCM</p>	