



## Minutes of Voluntary Sector Partnership Moray Board Meeting 8<sup>th</sup> June 2010

**Present:** Eileen Bush Moray Voluntary Service Organisation (MVSO) (Chair), Helen Milnes Volunteer Centre Moray (VCM, (Minutes), Donna Breen Wastewatchers, Jim Hart Moray Federation of Community Halls and Associations (MFCHA), Angela Hinchliffe VCM, Alastair Kennedy Joint Community Council, Ian Longley Moray Wastebusters,

**Apologies:** Geoff Ramshaw Moray Citizens Advice Bureau (CAB), Anita Milne Moray Forum, Gary Sutherland Turning Point Scotland

Minute	Discussion	Action
1.	<p><b><u>Welcome, Apologies</u></b></p> <p>Eileen welcomed everyone to the meeting and the Apologies were noted.</p>	
2.	<p><b><u>Approval of the minutes of the last meeting.</u></b></p> <p><i>Item 7 Theme group representation:</i> Ian Longley had not agreed to be the Greener rep at the time of the last meeting. This was the only amendment and the minutes were then proposed and seconded by Donna and Jim respectively.</p>	
3.	<p><b><u>Matters Arising</u></b></p> <p><i>Representation of Young People on the VSPM Board:</i> Angela reported that she had spoken with two young people from Elgin Youth Council who are happy to join the Board. However, at this time, the Youth Council is itself going through some changes re elections and recruitment issues and this is causing a delay. Angela will be meeting with representatives from the Youth Council in a couple of week's time. Angela noted that no issues around training or support had been identified by the young people. However, if there is a problem with the time of the meeting, Angela will report this back. It was agreed by all that we are very keen to have young People on VSPM.</p> <p><i>New Single organisation:</i> Eileen reported that the merger between MVSO and VCM has been put on hold for the moment. Eileen and Alastair explained that this is in part due to the process being undertaken by MVSO in respect of resolving its pension trust liability. However, the lack of information from the Scottish Government re future funding beyond March 2011 is also hampering the development of the new organisation. Alastair reiterated the Shadow Board's commitment to VSPM.</p> <p><i>Actions from the last meeting:</i> It was noted that all actions from the last meeting had been taken and feedback would follow under the rest of the agenda items.</p>	AH

<p>4.</p>	<p><b><u>Facilitators Meeting Update</u></b></p> <p>Donna reported on the facilitators meeting that had been held just prior to the Board meeting</p> <p><i>Survey Monkey:</i> The primary aim of this work is essentially to elicit information from the groups/ organisations that the voluntary sector representatives (VSRs) on the Community Planning Partnership (CPP) groups have been tasked with representing. Helen had produced a draft set of ten questions for the survey, and was now going to revise them, seek feedback from the facilitators, and intends the Survey Monkey to go out to the sector in the next two weeks. Donna said that the facilitators were hoping for a 65% reply rate. The findings from the survey will be the basis of a brief report (all respondents will be anonymous in the report)</p> <p><i>VSRs' reports on the VSPM web site:</i> There had been a discussion about how and when VSRs could place a report on to the VSPM website about the theme group/ community engagement group they had attended. We would like to be able to do this fairly soon after CPP meetings. It was agreed that Eileen inform the CPP Board that VSRs would post on the VSPM web site, a brief and personal perspective of meetings attended and any issues the VSR thought relevant to the sector.</p> <p><i>Voluntary Sector Representation:</i> It was noted that Eileen had sent details of the voluntary sector reps to the Council. Helen will check with Paul Johnson from Action for Children as to his availability to attend the Smarter theme group meetings as the VSPM rep. Eileen will contact Gary Sutherland to discover how he sees his involvement with VSPM.</p> <p>At this point Eileen opened a discussion about a possible Launch for VSPM. It was agreed by all that a celebration of VSPM – when we have something to show – might be more useful than a launch. Angela said that, even though the future AGM timescales of VCM, Voluntary Action Moray (the new MVSO), and /or the new merged organisation, are at this stage unknown, we should make a commitment to publicise VSPM at all these events. This view was supported by all.</p>	<p>HM</p> <p>EB</p> <p>HM</p> <p>EB</p>
<p>5.</p>	<p><b><u>The ACE Programme – (Achieving Community Empowerment Support Programme)</u></b></p>	
<p></p>	<p>Helen reported that the application to the ACE programme had been submitted. She expects to hear whether we have been successful or not by Friday 11<sup>th</sup> June. Helen will email round with the result.</p>	<p>HM</p>
<p>6.</p>	<p><b><u>Funding Strategy</u></b></p> <p>Donna circulated the funding budget she has been working on. Everyone agreed it was a good start in terms of indicating how much money we would need to support the VSPM. Donna has further work to do on the budget. Helen will email Donna with the budget put together for the Change</p>	<p>DB</p>

	<p>Champions application. Once we have completed this work, we will need to think about the actual funding strategy ie where we are going to source the funds we require. Jim requested that both the Change Champion application and the ACE application be copied to Board members.</p> <p><b>7. <u>Next Steps</u></b></p> <p><i>Minutes on to the web site:</i> Helen asked the Board to consider how and when we should post VSPM Board minutes on to the web site, as with CPP minutes, we did not want to have to wait weeks before the next meeting when they would be ratified. It was agreed that our timescale would be that draft minutes would be circulated to all Board members present at the meeting for comments / agreement on accuracy. Board members would have 4 days in which to comment. The minutes would then be posted on the website not later than two weeks following a Board meeting. We will monitor the feasibility of this time scale</p> <p><i>Minute taker:</i> Angela suggested that we identify a volunteer who could take the minutes of the meeting. Eileen and Helen agreed to source a minute taker.</p> <p><i>VSRs' Photos and Bios on the VSPM web site.</i> We now have short pieces about Helen, Jim, and Donna on the website. Helen will chase up our other VSRs. Alastair said he thought this was a good way of introducing our voluntary sector representatives and suggested we did the same for all members of the Board. It was agreed that we would look at doing this, once our theme group and Community group representatives are established. It was also agreed to monitor the number of hits to various sections of the website.</p> <p><i>Marketing strategy:</i> Following a discussion, it was agreed that developing a marketing strategy for VSPM should be an item on the next agenda. It was felt by all that publicising and promoting VSPM was essential to the success of the Partnership and we need to think of innovative and cost effective ways of doing this.</p>	<p>HM EB/HM</p> <p>HM/EB</p> <p>HM HM</p>
<p><b>8.</b></p>	<p><b><u>Economic Impact Voluntary Sector</u></b></p> <p>Eileen reported on the work of Solution Management Ltd and Steve Westbrook Economist. The consultants say they have identified approx 1,000 organisations and have so far had direct contact with 76. 23 have replied but need further follow up, 9 have declined to assist, 44 are being pursued, and their results are being awaited. The meeting agreed that this was a disappointing report from the consultants. Eileen was asked to contact HIE for their comment on the consultant's progress.</p>	<p>EB</p>
<p><b>9.</b></p>	<p><b><u>Elgin Hub – update</u></b></p> <p>Eileen reported that she and Graham Findley from Grampian Society for the Blind had been invited to attend a meeting with Sandy Riddell and other</p>	<p>EB</p>

<p>9.</p> <p>10.</p>	<p>council officials from Estates, to discuss the Council's ideas on the possible make up of a voluntary sector Hub. Eileen will report the outcome of these discussions at the next VSPM Board meeting.</p> <p><b><u>AOCB</u></b></p> <p>There was no AOCB</p> <p><b><u>Date of Next meetings</u></b></p> <p>The next meeting of the VSPM Board will be:  <b>Tuesday 22<sup>nd</sup> July at 2pm at VCM</b></p> <p>The next meeting of the VSPM Facilitators will be:  <b>Tuesday 22<sup>nd</sup> July at 12noon VCM</b></p>	
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