



Minutes of Voluntary Sector Partnership Moray Board Meeting 22nd July 2010

Present: Eileen Bush Moray Voluntary Service Organisation (MVSO) (Chair), Helen Milnes Volunteer Centre Moray (VCM, (Minutes), Donna Breen Waste Watchers, Jim Hart Moray Federation of Community Halls and Associations (MFCHA), Angela Hinchliffe VCM, Alastair Kennedy Joint Community Councils, Ian Longley Moray Waste Busters, Geoff Ramshaw Moray Citizens Advice Bureau (CAB), Anita Milne Moray Forum, Paul Johnson Action for Children.

| Minute | Discussion | Action |
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| 1. | <p><u>Welcome, Apologies</u></p> <p>Eileen welcomed everyone to the meeting. There were no apologies.</p> <p><u>Presentation by Malcolm Aldridge, Solution Management</u></p> <p>Malcolm gave a précis of the research his company has been doing on behalf of HIE and the VSPM into the economic value of the Third Sector in Moray. Due to a number of factors the research has not generated enough data from which to draw significant and reliable conclusions regarding the economic value of the sector. However, it was noted that a considerable amount of data about the sector has emerged. Following Malcolm's presentation a discussion took place as to how to take the research forward. It was agreed that we formally thank Malcolm for the research Solution Management have conducted and that, after consideration of the data collected, the Board would agree on a future action plan.</p> | EB/HM |
| 2. | <p><u>Approval of the minutes of the last meeting.</u></p> <p>The minutes were proposed by Donna and seconded by Alastair</p> | |
| 3. | <p><u>Matters Arising</u></p> <p><i>Representation of Young People on the VSPM Board:</i> Angela reported that she had spoken with two young people from Elgin Youth Council who are happy to join the Board. However, at this time, the Youth Council Chair is unwell and this has delayed representation on the VSPM Board. Ange will follow this up.</p> <p><i>New Single organisation:</i> Eileen and Alastair reported that an Extraordinary General Meeting is going to be held on 11th August. At this meeting MVSO's membership will be asked to pass an Ordinary Resolution which will allow MVSO to both transfer its restricted funds to a new organisation; Voluntary Action Moray, and for the Board to take the necessary steps to wind up and dissolve MVSO. Following this the two Boards of Voluntary Action Moray and</p> | AH |

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| 4. | <p>VCM will be in a position to revive merger talks.</p> <p><i>The ACE Programme – (Achieving Community Empowerment Support Programme):</i> Helen reported that our application has not been successful. However, the Scottish Community Development Centre have informed us that they are going pass our details to Forward Scotland who are their partners in the Stronger Communities Programme, to see if we are eligible for support through their Sus it Out+ programme. If we are eligible, Forward Scotland will contact us.</p> <p>Helen was reminded to email everyone copies of the Change Champion application and the ACE application.</p> <p><i>Minute Taker:</i> Helen and Ange have identified a volunteer with the Volunteer Centre who can take minutes in future (she is on holiday this week)</p> <p><u>Facilitators Meeting Update</u></p> <p>Donna reported on the facilitators meeting that had been held just prior to the Board meeting</p> <p><i>Voluntary Sector Representation:</i> Donna reported that there had been a discussion about the role and remit of the voluntary sector rep. As part of the Terms of Reference, there is a small section on the role/remit of the theme group facilitator. Helen has agreed to try and flesh this out and wing this around to the voluntary sector reps for comment.</p> <p>It was noted that we need to use the VSPM website for posting links to the various papers that come up for the CPP theme groups and signpost groups and organisations to these. (This could be a backroom function that we would like the new single organisation to pick up). Groups can then email their respective voluntary sector rep if they have comments/ issues. It was also noted, that whilst we want all theme groups and the Community Engagement group to have consistent support from their voluntary sector rep, there will always be occasions when issues around capacity to deliver surface. It was felt at these times, it was our responsibility to manage this as a group or sign post on to other sources of help as appropriate.</p> <p>It was noted that we hadn't discussed identifying voluntary sector reps for those theme groups as yet without a dedicated rep. It was agreed to put this on the next Board agenda.</p> <p>It was noted that people on the CPP theme groups and Jim on the Community Engagement group, are there as VSPM reps and this should be stated on the minutes. Helen will contact respective Council admin staff to clarify this and to make sure the CPP website is updated accordingly.</p> <p>Paul said that his experience of being on the Smarter theme group has been very positive. He felt that his input had been valued and that he had been given equal status and recognition by the Chair of the group.</p> | <p>HM</p> <p>HM</p> <p>EB</p> <p>HM</p> |
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| 5. | <p>Jim prompted a discussion on the different roles that the other voluntary sector members have who sit on the Community Engagement group. It was agreed that for the good of the sector, we should be speaking with one voice wherever possible. It was agreed that this is a discussion that VSPM should have with the other voluntary sector members on the Community Engagement group.</p> <p>Helen had circulated a paper outlining other voluntary sector members sitting on various CPP groups; Coordinating and Operational groups. She had taken this from the CPP website and, consequently, was a little doubtful as to the information's current status. There seems to be a number of different groups operating within the CPP structure, that, to date, VSPM has either little knowledge of, or little contact with. There also appears to be a whole host of voluntary sector organisations involved. It was agreed that the first step is to check out the accuracy of the information.</p> <p><i>Survey Monkey:</i> We have received a response rate of approx. 20%. The facilitators have agreed to phone round organisations in order to increase the response rate. Helen tabled a brief report on the responses to date but a fuller picture will be available for the next meeting.</p> <p><i>VSRs' Photos and Bios on the VSPM web site.</i> Mairi took a photo of the Board at the meeting to go onto the website. Helen to report hits on the website for the next meeting</p> <p><u>Community Engagement Seminar</u></p> <p>Eileen thanked Jim for circulating his report on the Community Engagement seminar on 29th June 2010. It had proved a very concise and, for those of us who had not attended, a very useful précis.</p> | HM |
| 6. | <p><u>Funding Strategy</u></p> <p>Donna reported that she has further work to do on the Budget and will circulate a draft for comment when it is available.</p> | DB |
| 7. | <p><u>Marketing strategy</u></p> <p>It was agreed that we would not be able to do justice to this item due to time constraints. It was agreed that everyone would email ideas for a marketing strategy to Helen who, with Anita's assistance will put something together for the next meeting.</p> | HM/AM |
| 8. | <p><u>Elgin Hub – update</u></p> <p>The next meeting is August 10th an update will be available at the next VSPM Board meeting.</p> | |

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| <p>9.</p> | <p><u>AOCB</u></p> <p><i>Celebration of VSPM.</i> After a brief discussion, it was agreed that we would stick with the decision from the previous Board meeting – 8th June 2010, that we would prefer to put on a celebration of VSPM rather than a Launch. This will be at some point in the future when we have both funds to support an event and evidence of activity to justify it.</p> <p><i>Community Strategy.</i> Ange reported that she had been asked by a member of Council staff if we are involved in the ‘Community Strategy’. No one round the table recognised this. Eileen to follow up.</p> | <p>EB</p> |
| <p>10.</p> | <p><u>Date of Next meetings</u></p> <p>The next meeting of the VSPM Board will be: Monday 23rd August at 2pm at VCM</p> <p>The next meeting of the VSPM Facilitators will be: Monday 23rd August at 12noon VCM</p> | |